

# Westbrook School

## School Council

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### School Council Meeting (Via Zoom)

January 26, 2021 5:30pm

#### Approved Minutes

#### Call to Order 5:31pm

In Attendance: Christine Parker, Hana Hooper, Judi Hunter, Linda Coleman, Wendi Napier, Sasha Pike, Sarah Spocchi, Vanessa Reeves, Kari MacClounie, Amy Bieraugle and Lisa Megley.

**1. Adoption of Minutes – Wendi Napier**

Wendi motions to adopt minutes, Vanessa seconds, all in favor. Adopted.

**2. Addendums/Approval of Agenda – All**

Wendi motions to approve agenda, all in favor. Approved.

**3. Principals Report – Christine Parker**

Mrs. Inzinger returning from maternity leave, Miss Olafson is leaving Westbrook to go to Langdon.

Midterms will not be written this year.

sorts of things as well.

Kindergarten registration is now open. Currently have six students registered and a few out of area applicants. Out of area will meet with Ms. Parker as well as with their designate school and will not be informed of admission until May.

Mrs. Baldwin is working on video as physical tours are not permitted at this time.

Term one celebration last Friday; included slideshow of student recognition as well as photos taken by Ms. Parker of demolition of old school. (Christine to share video at end of meeting). Possibly posting to YouTube noting that any student images included have been with consent from parents (media waiver)

Gym access limited – installation of \$5000.00 projector and sound system (including the speakers from Old Westbrook. Also coming are pads that will go against the wall underneath the basketball courts with 'Westbrook Wildcats' printed on them.

No basketball league, this year, but looking at intramurals for grades six, seven and eight as they are already Phys-ed cohorts. RVS approved volleyball teams for Westbrook (cohorts)

Transfers process currently open for teachers

Virtual field trips – 'Mom's Pantry' orders raised \$3500.00 this year, this allocated to Walkathon funds.

Not all Walkathon funds were spent last year.

Christine proposes that these funds be allocated to each classroom to be used toward virtual field trips and other class activities providing \$400 per class at 8 classes for a total of \$3200.00.

Wendi motions to approve Christine's proposal, Vanessa seconds, all in favor. Any abstain or nay? None. Motion of proposal for \$3200 to be allocated to eight classes (\$400/class) is approved.

FOW receives cheque from Rocky view. This will be paid back to Rockyview. FOW has paid back \$21,555 to Rockyview and will also be taking the \$10,000 they received and put towards the \$100,000 loan from Rockyview (of 100k loan, 32k has been paid off). Westbrook has five or six years to pay back the remaining amount owing.

Deadline for parents to request changes to students learning mode has passed. We are gaining three students in middle school, elementary staying same, losing one in middle school – class configurations will remain the same. Two new students starting February 8, 2021.

Miss VanNess will stay (Rocky View hired her until this Thursday but will stay because of updated class configuration)

School fair – likely won't happen but opens to school council members for discussion.

Vanessa motions to postpone School Fair to 2022, Wendi seconds, all in favor. Approved.

Determined that it will be postponed until 2022 as moving forward in a limited capacity will diminish its significance to students, staff and community. Vanessa to prepare something to include in upcoming newsletter.

There will not be a Grade Eight farewell – covid. Parents are welcome to put something together, separate from school (as done in previous years)

Grade six camp cancelled (last years' camp was also cancelled)

Federal government allocated 'pandemic funds' to schools. Rocky View distributed funds - Westbrook received \$79/child (\$12,000). Christine asked teachers and middle school students for any suggestions on what to use these monies for. Opens to council floor for any feedback.

End report 6:06pm

*(Christine's report to be attached to minutes mail out)*

\*floor goes to Hana Hooper – re: Playbook\*

Last year was first year of playbook. Worked with staff/parents on creating questions, finding needs within community and how to address those needs. What are we doing well, what are some needs, how to address etc.

This year, questions from last year have been reviewed. (shares screen)

RVS goals and outcomes.

Our driving questions are:

- how might we recognize and support mental wellness and diversity, restore well-being and supporting the wellness of staff and students?
- how might we balance varying interest with curricular objectives and design purposeful work? (keeping

engaged with students while designing lessons)

-how might we use our learning support model to differentiate students' needs and highlight their capabilities.

Last year we created 'prototypes', which is what we're going to try within our building (specifically driven towards those questions) eg: talking, sharing and teaching support rather than react. Staff to staff, staff to student conferencing.

Whole group in class teaching about diversity. Also working closely with our learning support team (OTS PTs).

Mindset – a program that RBS is leading about teaching kids about the mind and how their brains work, so they can understand who they are as learners.

PBS is positive behavior intervention strategies - looking into as a whole school approach.

Additionally, there with diversity is the First Nations, Metis and Inuit ways of knowing and how do we lead in that as well.

Design purposeful work, so that the students are engaged plan for what students need/with interest in curriculum at the forefront. Classroom profiles and circle sharing where everybody has a chance to speak/share their experience (not a conversation)

Planning RTR (real time reporting) so with power school being our main form of communication, teachers should be commenting on how students are doing regularly and using rubrics to help students guide so they understand their goals. Another strategy we have is early intervention and differentiation (addressing learner needs, and then purposely planning differentiated activities so that learners can feel successful)

How do we share these learning experiences with our stakeholders, with our digital presence, teachers, via my blueprint, RTR newsletters or Twitter and how we can grow that to better share what we are doing?

The learning support model is to build a collective understanding of how to differentiate various needs, building a collective understanding of how our learners learn and how to meet their needs (providing time for colleagues to work together so we have a collaborative approach for early Intervention, differentiating that it may be planned and purposeful).

This will be reviewed with staff this coming Friday, focusing on specific prototypes.

Hana 'screen shares' workbook and highlights a few notes including but not limited to 'school climate' feedback indicating it's very safe, they feel welcome friendly, lots of extracurricular, feels like a community and strong leadership within school.

Things to improve

- more student voice in school decision making and when designing learning and organizing field trips
- avoid split classes
- options and computer upgrades, school management.
- disperse the student leadership into the younger grades

Notes from staff:

what is going well:

classroom learning environment - engaging in positive learning supports our visible learning support

meetings, our staff are able to access learning support almost weekly to have those dialogue and discussions. RTR (despite that it's brand new) is going well - the flexibility and willingness to stretch our thinking during COVID has been going well, reducing gaps between students' literacy and wellness. Term celebrations, Remembrance Day, Christmas videos done this year.

could improve:

RTR/how we communicate through power school about how our students are doing.

This is a work in progress and will be presenting it to area Director soon (will share e-copy of this with school council noting it changes monthly)

Hana requests feedback from council via survey (link to be provided noting surveys will remain anonymous).

#### **4. Treasurers Report/Budget Meeting – Nicola Veasey-Jalbert**

Not in attendance – sent email:

From a School Council Treasurer's perspective, I have nothing to report. I am not aware of any school council spending since the last school council meeting.

#### **5. Trustee's Report – Judi Hunter**

Recently had the superintendent go over that playbook process with all the trustees as last year was Westbrook's first year. Judi went through playbook with Hana and all six schools in her jurisdiction - this was meant to be reflective and iterative. Clearly the work that is done has been truly reflected in the report given tonight.

Notes that across the system, wellness is a huge issue. Judi will send out a link in next newsletter and encourages everybody to take a look at it. (An overview of mental health problems that we cannot manage through our traditional processes, and so they're hoping to work with schools with communities and with other agencies to develop a sort of a common strategy that we might use, and the basis of it is adverse childhood experiences and the link that I'm sending in the video talks a lot about when children have had adverse experiences, and they're not resolved. The impact of those experiences on your child for the rest of their life how it impacts employment how it impacts relationships)

Same number of kids come out of online as went to online learning so, it was at zero, but on the nine to 12, there were an extra 250 kids moving to online - Rockyview is looking to maybe enhance their online presentation.

Budget update - extra costs related to COVID, down to about another million dollars. A lot of that would have to do with our substitute budget so even though we put \$2 million in that sensor to budget. Will be managed with reserve funding.

Discussion on RTR – Judi suggests offering a tutorial as well as bringing this up at Joint Council meeting.

*(Judi's report/newsletter to be attached to minutes mail out)*

#### **6. FOW – Sarah Spocchi**

FOW has received an invoice from Rocky View Schools (RVS) for the matching portion of the loan - \$100K. FOW has also received a cheque from Rocky View Country for the \$100K grant funds. Before FOW makes any payments to RVS Christine is following up with RVS to confirm if RVS is going to issue an invoice to FOW for the grant portion; determine how to proceed with payment of the School Walk-A-Thon funds that are designated for the loan repayment (expected to be \$22,815) - internal transfer from Westbrook Fundraising account to RVS or payment to FOW who in turn will turn around and issue a cheque to RVS. Once those items are confirmed FOW will go ahead and make the appropriate

payments. FOW also has \$10K to pay against the matching portion of the loan so we are expecting \$132,815 to be paid to RVS in the near future for the repayment of the \$200,000 leaving \$67,185 remaining to be paid.

Casino dates for March 8 & 9 - haven't heard from AGLC on being rescheduled. (there will be open slots)

Playground expiring. Putting request in to AGLC for 10k toward matching grant for playground. Putting committee together to determine playground location, grant matching etc.

Christine will address need for new committee members in upcoming newsletter

Rebecca deColo was the recipient of the Cochrane High Award this year, graduating with the highest average.

Next meeting is February 22 at 5:30pm

**7. Fundraiser Report – Linda Coleman**

Mom's Pantry raised \$3200.00

Funds allocated to Walkathon funds.

**8. Volunteer Coordinator Report – Amy Bieraugle**

Nothing to report

**9. Fair Update – Vanessa Reeves**

As per above – will send email to include in upcoming newsletter.

**10. Adjourn**

Hana requests parent comments (up to two quotes, a few sentences) for playbook. Wendi will submit one

Wendi motions to Adjourn, Lisa seconds.

Adjourned 6:44pm

**Next meeting:**

**March 24, 2021 5:30pm**