



# MINUTES

## Friends of Westbrook School Society

November 22, 2021, 7:00pm  
Zoom, Meeting ID: 628 127 1105

### In Attendance

Chelsea Ray, President	Angie Pighin, Vice President	Nicola Veasey-Jalbert, Treasurer
Shannon Kinch, Director	Kali Kasper, Secretary	Gessica MacDonald, Director
Kristi Purnell, Director	Karen Allison, Director	Marlies Kuechler, Director
Hana Hooper	Jonathan Klinger	Amy Bieraugle

### Welcome and Call to Order

Chelsea Ray (2 mins), 7:02pm

### Addendum to Agenda

Chelsea Ray (2 mins), none.

### Adoption of May 31st Meeting Minutes

Chelsea Ray (2 mins)

**Nicola Veasey-Jalbert motioned to adopt September 15<sup>th</sup> meeting minutes, Angie Pighnin seconds. All in favor, motion carried.**

### Old Business

Action Items from last meeting

- Chelsea Ray to take letter to the bank with approved minutes showing she has moved from the Secretary role to the President. Waiting to hear back from the bank.
- Kali Kasper to take letter to bank with approved minutes noting she has taken on the Secretary role. Will also need to submit signature card. Waiting to hear back from the bank.
- Shannon Kinch to discover if we must re-apply for Casino License for 2021. Shannon will ask and find out. We applied earlier in the year, assuming we do not need to reapply as the casino likely would have let us know.

- Jonathan Klinger to send request to Nicola Veasey-Jalbert for Artist in Residence. Jonathan has spoken with him, received the grant through the AB government. [Done](#). This was part of the funding allocation.
- Jonathan Klinger to get a list from Tamara with playground expiration dates on each piece of equipment with details on what must be replaced. [Done](#). Jonathan forwarded the email onto Amy Bieraugle. Essentially, all items on the north end are okay to stay, while items that run east and west need to be replaced. The border around the playground and surfacing needs to be replaced as well. Amy Bieraugle is looking into community grants as there are no grants from Rockyview available.
- Chelsea Ray to put out a call for volunteers for the casino on December 1<sup>st</sup> & 2<sup>nd</sup>. [Done](#). All positions have been filled!

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## New Business

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### Teachers Report, Mr. Klinger (15 mins)

- Halloween dress up day was a success, although Jonathan was off that week, the kids enjoyed it.
- The Families program continues outdoors and they have been lucky with good weather. These have provided great leadership opportunities for older kids and they will continue as they can.
- November 5<sup>th</sup> was Gr. 6 volleyball. The kids exhibited great sportsmanship and are enjoying it.
- Westbrook is hosting the Junior B Boys Volleyball tournament in the next week and the Junior B Girls team is hosting the week after as well, giving them a chance to show off their new gym. There is a good COVID plan in place to offer a safe tournament for the kids.
- 3-way conferences were on November 9 & 10 over Zoom. They went well and Zoom has been a good platform according to feedback that the school has received.
- The Remembrance Day ceremony was on November 10 in the gym. All classes were social distanced in the gym and it went fantastic. Performances were very well done.
- November 12 was a PL day with staff engaging in the layers of reading initiative. There were other topics as well, including PBIS (positive behavior intervention and supports), google classroom and, training on the real time reporting platform
- Future events; December 7 there will be farm safety presentations where each class will get 45 minute blocks with presenters.
- During the last week before winter break there is lots going on including; school wide bingo, a food drive, (Mr. Klinger might shave his head if they get enough donations), a Christmas tree will go up December 1 and there will be music playing in the school.
- Staffing update; Sarah Webster is a new assistant. Sarah is not new to the building but now on full time and they are happy to have her.
- Hana Hooper and Jonathan Klinger will do some more work on the School Workbook (school education plan was the old version of this). This is the 2<sup>nd</sup> or 3<sup>rd</sup> year that the School Workbook has been in circulation. There will be a survey going out soon (with 3 questions) to get parent feedback and input.
- Corina Dixon would like FOW agendas and meeting minutes to be passed onto her so she can put them on the school website with updated names and information. [This is an action for Kali Kasper to contact Corina and update minutes & agendas kept at the school.](#)
- There is a letter going out tomorrow announcing that the annual Christmas concert is cancelled. Alternatives include a spring performance with hopes that restrictions ease for gym access or, the performance will be held outdoors. Mrs. Amber Rogers and Ms. Bonaventura are leading the charge for a spring performance.

Treasurer's Report, Nicola Veasey-Jalbert (15 mins)

## Meeting Minutes Addendums

### Report on Actionable Items/Outstanding Items:

- Alien-In-Line invoice – request has been given to Corina to provide to me
- Jonathan – have you seen the Cochrane High School Scholarship Request?
- Any bottle revenue sitting in FOW mailbox?

## Treasurer's Report

### 1. ATB Operating (Non AGLC Chequing) Account

#### A. Balance:

- Statement balance as of October 31, 2021 - \$12,649.13.
- \$0.11 of interest earned.
- Cheque #86 - \$64.00 issued but not yet cashed - Refund of Walk-A-Thon and Alien-In-Line deposits made in error to FOW account.

### 2. AGLC Net Raffle Proceeds Account

#### A. Balance:

- Statement balance as of October 15, 2021 - \$19,004.61.
- \$0.37 of interest earned.
- Balance is current and there are no outstanding cheques.
- Need to spend these funds by July 2022.

### 3. AGLC Casino Account

#### A. Balance:

- Statement balance as of October 15, 2021 - \$2,758.95.
- Balance is current and there are no outstanding cheques.
- Shannon, have we received requests for cheques for advisor payments? Once we know the amounts, I can prepare the cheques for signing. I believe we have to have them available at the start of the casino. Deferred to Casino Update section.

### 4. AGLC Raffle Prize Account

#### 1. Balance:

- \$0 – bank noted inactive account.

### 5. RVS Gym Expansion Loan Update

#### A. Balance:

- Remaining loan balance is \$60,920.07.

## New Business

- D&O Insurance

- Policy expires February 1, 2022.
- I have reached out to Lloyd Sadd to initiate the renewal process and obtain an estimate for a new policy.
- Confirm who RVS is insured by. Sometimes easier and get better rates if under the same insurer. At one point it was Lloyd Sadd. Jonathan Klinger does not know who Rockyview schools goes through for insurance however, email [busops@rockyview.ca](mailto:busops@rockyview.ca) and they will know.
- Walk-A-Thon Funding Allocation Meeting Update
  - An initial meeting was held Nov 4, 2021, where the teachers presented and a follow up meeting was held Nov 18, 2021, where Jonathan, Hana, and me, reviewed the items.
  - Total School Funds Available - \$38,015.42 comprised of:
    - PY Carryover Balance - \$22,582.41
    - 2021 Walk-A-Thon - \$12,634.78
    - 2021 Mom's Pantry - \$2,798.23
  - Total funding requests - \$55,640
    - \$2,720 approved as WAT only (FOW not reimbursing)
      - Grade 8 Year-end Field Trip - \$670
      - Walk-A-Thon Prizes - 200
      - Walk-A-Thon Expenses - \$600
      - Grade 6 Camp – WAT portion - \$1250\* (need to discuss) – additional amounts tabled until next meeting – better idea if camp will go ahead, Grade 6 class can discuss fundraising options, and more concrete amount
    - \$6,350 already approved by FOW in Sept 2021
      - Kindergarten Bags - \$400
      - Artist in Residence - \$2,000
      - Alien In Line - \$1,250
      - Grade 6 Camp FOW portion - \$2,200\* (need to discuss) – additional amounts tabled until next meeting – better idea if camp will go ahead, Grade 6 class can discuss fundraising options, and more concrete amount
      - Guest Author - \$500 – no longer required – reallocate to other items
    - \$12,110 additional spending requests to bring forward today for FOW consideration of which:
      - \$10,960 - usually WAT but we agreed to cover until loan was repaid
        - Bussing and Swimming for Grades 1 to 5 - \$5,310
        - Ski Program Bussing for Grades 6 to 8 - \$800
        - Year End Merit Awards - \$1,250
        - Class Field Trips - \$2,400
        - Bussing for Year End Fun Trip - \$1,200 – discussed about moving to WAT approved as FOW cannot use AGLC funds for this. FOW would have to use operating account which would reduce our

funds to help pay down the loan. Jonathan Klinger agreed to take this item under WAT.

- \$1,650 additional items
  - Reallocate \$500 for Guest Author to:
    - Senior for Kids/Grandparent Program - \$100
    - New - Educational Games - \$400
  - Additional cost of Artist in Residence - \$250
  - Additional cost of Kindergarten Bags - \$100
  - New - Westbrook Swag for K Bags - \$300 (these funds would come out of operating account since it's an item that goes home with the kids so cannot use AGLC)
  - New - School Performance/Play Materials - \$500
- \$34,460 additional spending requests don't need to approve until Feb/Mar when we know what our casino funds are:
  - Grade 6 Camp – additional funds request - \$2,110\* (amount TBD)
  - Fine Arts Theater Trip - \$9,000
  - Gym Lighting - \$9,350
  - Tech Plan (replacement of Chrome books) - \$14,000
- Jonathan provided additional comments regarding \$34,460 of requests:
  - If FOW pays back around \$20,000 each year for loan repayment, then we are in good shape. FOW agreed to be conservative and make sure we don't get too far ahead of ourselves with spending. The \$9000 is for the theatre performance but obviously COVID may not let this happen. Trickster Theatre was who Jonathan Klinger looked into, they would come work with each class individually, then put on a performance for the parents (may be recorded and sent out to families). This way each child can be part of it. Angie Pighnin said Westbrook has done this in the past. The \$9000 is for a 4-day week.
  - The \$9350 is for permanent gym lighting. FOW was wondering - is now the time to get this? Maybe not, due to COVID. The school cannot use this to full potential right now anyways. This is something to keep in mind going forward.
  - The \$14,000 is for school technology. Westbrook is losing some Chromebooks at the end of this year and approximately 40 Chromebooks cost around \$350. If Westbrook replenished this year, there would not be another big technology ticket coming in the next couple years.
  - All of these are "big ticket" items and FOW doesn't think we should spend on all items before the casino money is made. FOW received \$43,000 last casino and is hoping to get that this time but, may not as numbers could be down due to COVID.

## Grade 6 Camp Discussion

- The Grade 6 camp cost is up. The total cost is \$8700. On a normal year, the costs are split between FOW, Walk-A-Thon, fundraising and families pay a portion as well. So, there is a range for FOW, for paying anywhere from \$2,200 to 3,200. What does FOW want for these split costs?

<b>*Grade 6 Camp Scenarios to discuss</b>		
<b># 1 - Per Request</b>	<b>Total for 22 students</b>	<b>Per student</b>
Total cost of Grade 6 Camp	\$8,700.00	\$395.45
Parent contribution@ \$150 per student (max allowed)	\$3,300.00	\$150.00
Walk-A-Thon contribution		
FOW contribution	\$5,400.00	\$245.45
Grade 6 class fundraising contribution		
<b>Shortfall</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>#2 - PY approved amounts &amp; no fundraising</b>		
Total cost of Grade 6 Camp	\$8,700.00	\$395.45
Parent contribution@ \$150 per student (max allowed)	\$3,300.00	\$150.00
PY Walk-A-Thon contributed amount	\$1,250.00	\$56.82
FOW Approved Amount (\$100 * 22 students)	\$2,200.00	\$100.00
Grade 6 class fundraising contribution	\$0.00	\$0.00
<b>Shortfall</b>	<b>\$1,950.00</b>	<b>\$88.64</b>
<b>#3 - PY approved amounts + fundraising the shortfall</b>		
Total cost of Grade 6 Camp	\$8,700.00	\$395.45
Parent contribution@ \$150 per student (max allowed)	\$3,300.00	\$150.00
PY Walk-A-Thon contributed amount	\$1,250.00	\$56.82
FOW Approved Amount (\$100 * 22 students)	\$2,200.00	\$100.00
Grade 6 class fundraising contribution	\$1,950.00	\$88.64
<b>Shortfall</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>#4 - Increase WAT &amp; FOW by difference of shortfall; no fundraising</b>		
Total cost of Grade 6 Camp	\$8,700.00	\$395.45
Parent contribution@ \$150 per student (max allowed)	\$3,300.00	\$150.00
Increase Walk-A-Thon contributed amount - +\$975	\$2,225.00	\$101.14
Increase FOW Amount - +\$975	\$3,175.00	\$144.32
	\$0.00	\$0.00
<b>Shortfall</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>#5 - Increased WAT and FOW contributions + some fundraising</b>		
Total cost of Grade 6 Camp	\$8,700.00	\$395.45
Parent contribution@ \$150 per student (max allowed)	\$3,300.00	\$150.00
Increase Walk-A-Thon contributed amount - +\$500	\$1,750.00	\$79.55
Increase FOW Amount to \$125 per student - +\$550	\$2,750.00	\$125.00
Grade 6 class fundraising contribution - +\$900	\$900.00	\$40.91
<b>Shortfall</b>	<b>\$0.00</b>	<b>\$0.00</b>

- Concerning the Grade 6 Camp, FOW is good with picking up the shortfall but, the kids need some motivation to fundraise so the full cost should not be covered immediately.
  - Is Gr. 6 camp a go for sure (COVID)? Jonathan Klinger said there is a questionnaire going out to make sure parents are comfortable sending kids to camp. Jonathan Klinger thinks Rockyview has approved overnight trips however, this is touch and go.
  - Camp rates are higher this year because Westbrook has been able to opt out of the bussing provided by the camp and use Fenton but, camp may not allow that this year. Fenton didn't donate their services in the past but was very competitive with pricing.
  - FOW will 'table' the Grade 6 camp funds discussion for now. FOW can likely wait until January to reach a decision. [This is an action item for next meeting and Kali Kasper can add it to the agenda.](#) FOW has contributed quite a bit in the past but the kids usually raise between \$300-600 through a bake sale and bottle collection.
- Regarding Kindergarten bags - would the bags be \$800/year going forward? This is a big expense. These numbers cover up to 24 students, which covers most scenarios. For instance, the Grade 2 class has 22 kids right now and is the biggest class in the school.
- There are 13 kids in Grade 8 right now and they usually do a farewell/grade 8 grad. This night has been supplemented in the past, by FOW. Angie Pighnin will bring this topic up at another meeting. Nicola Veasey-Jalbert thinks that in the past, this was done as a fundraiser.

Based on our current bank balances, approved spending and anticipated Casino funds, we do have enough funds to cover all of the items requested as noted below but we need to consider that our next casino will be in 2023 or 2024 depending on when the 3-year clock starts and what other fundraisers will be done.



FOW Balances, Approved Budgeted Items and Proposed Spending			
<b>Available Chequing Account Balance as at Nov 19, 2021</b>			\$12,649.02
Welcome BBQ	-\$500.00		already approved
Cochrane High Scholarship	-\$500.00		
Kindergarten bags	-\$400.00		
Casino License	-\$150.00		
Photocopying/Courier Costs	-\$100.00	-\$1,650.00	
		<u>\$10,999.02</u>	
Additional Kindergarten Bag costs	-\$100.00		
Westbrook Swag for Kindergarten Bags	-\$300.00		
Year End Bussing Field Trips	-\$1,200.00	-\$1,600.00	
		<u>\$9,399.02</u>	
<b>AGLC Funds</b>			
<b>Availbale TOTM Proceeds as at Nov 19, 2021</b>			\$19,004.24
Guest Author	-\$500.00		already approved
Artist in Residence	-\$2,000.00		
Alien In Line	-\$1,250.00		
Grade 6 Camp - FOW Portion up to \$100 per student	-\$2,200.00		
D&O Insuarance	-\$1,000.00	-\$6,950.00	
		<u>\$12,054.24</u>	
Add back Guest Author budget	\$500.00		
Seniors for Kids / Grandparent program	-\$100.00		
New Educational Games	-\$400.00		
Bussing and Swimming Grades 1 to 5	-\$5,310.00		
Ski Program Bussing Grade 6 to 8	-\$800.00		
Year End Awards (Merit based)	-\$1,250.00		
Class Field Trips	-\$2,400.00		
Additional Grade 6 Camp FOW contribution - still TBD	-\$975.00		
Additional Amount For Artist in Residence	-\$250.00		
School Performance / Play Materials	-\$500.00	-\$11,485.00	
<b>Remaining Balance</b>		<u>\$569.24</u>	
<b>Casino Estimate \$30K to \$40K</b>			\$35,000.00
Current Casino Balance		\$2,758.95	
Casino Expense estimate	-\$2,758.95		
Fine Arts Theatre for all students	-\$9,000.00		
Tech Plan	-\$9,350.00		
Gym Lighting	-\$14,000.00	-\$35,108.95	
<b>Shortfall</b>		<u>\$2,650.00</u>	
<b>Remaining AGLC Funds</b>			<u>\$3,219.24</u>
Things to consider:			
Next casino will not be until 2024?			
What fundraisers are we going to do in between?			



## 6. Attachment #1 – PY Operating Account Spending and Approved 2021/2022 Budget

Friends of Westbrook School Society								
Forecast Income and Expenditure Schedule								
Operating (Chequing) Account - (Non-AGLC)								
2021/2022 School Year								
Updated November 22, 2021								
FOW Operating Forecast and Actual Income - Non AGLC								
Line	Date	Description	2020/2021 Actual	2021/2022 Forecast as Sept 2021	Revised Forecast as at Nov 22, 2021	2021/2022 Actual	Comments	Status
1	Sept	Opening balances	\$ 20,013.28	\$ 12,648.91	\$ 12,648.91	\$ 12,648.91	As at Sept 1, 2021	
2	ongoing	Bottle receipts	\$ 139.95	\$ 125.00	\$ -	\$ -	2019/2020 we earned \$173.35.	None so far in 2021
3	Spring	Badger Ridge Plant Fundraiser	\$ 3,210.85	\$ -		\$ -	2017/2018 earned \$1,326.97 profit, 2015/2016 \$1,054.16	
4	ongoing	Bank interest	\$ 12.33	\$ -		\$ 0.11	2019/2020 we earned \$5.91.	
5	Jun	Fundraising Gala (Spring Gala)	\$ -	\$ -		\$ -		Not held in 5+ years
6		Bottle drives	\$ -	\$ -		\$ -		Not held in 5+ years
7		Corporate Donations	\$ -	\$ -		\$ -	2019/2020 \$500.00 from Cochrane Gas Co-op	
8		Private Donations	\$ -	\$ -		\$ -	2018/2019 \$10K for gym expansion loan; Grade 8 donated \$718.01	
9		Service Club Donation	\$ -	\$ -		\$ -		
10		Grant Revenue	\$ 100,000.00	\$ -		\$ -	2020/2021 \$100K from RVC Recreation Grant - used for gym expansion	
11		BBQ Rental	\$ -	\$ -		\$ -	2019/2020 earned \$75.00	
			\$ 123,376.41	\$ 12,773.91	\$ 12,648.91	\$ 12,649.02		
FOW Operating Budgeted Item Forecast and Actual Expenses - Non AGLC								
Line	Date	Description	2020/2021 Actual	2021/2022 Forecast as Sept 2021	Revised Forecast as at Nov 22, 2021	2021/2022 Actual	Comments	Status
1	Sept	Welcome BBQ	\$ -	\$ 500.00	\$ 500.00	\$ -	Cost shared with Westbrook School; 2019/2020 total was \$777.92; \$388.96 each	Cancelled in 2020 & 2021 due to COVID-19 - use for end of year BBQ
2	Oct	We-Day Support		\$ -	\$ -	\$ -	2015/2016 cost was \$320 - have not spent since	
3	Jan	Cochrane High School Scholarship	\$ 500.00	\$ 500.00	\$ 500.00	\$ -		
4	May	Kindergarten Bags	\$ 227.50	\$ 400.00	\$ 500.00	\$ -	Moved from third party vendor to Kindergarten Teacher creating bags	Additional \$100 requested
6	Oct	Casino License	\$ -	\$ 150.00	\$ 150.00	\$ -	Will need to pay prior to Dec 2021 Casino	
7	ongoing	Photocopying/Courier Charge	\$ -	\$ 100.00	\$ 100.00	\$ -	Have not spent since 2018	
			\$ 727.50	\$ 1,650.00	\$ 1,750.00	\$ -		
FOW Operating Non Budgeted Item Forecast and Actual Expenses - Non AGLC								
Line	Date	Description	2020/2021 Actual	2021/2022 Forecast as Sept 2021	Forecast as at Nov 22, 2021	2021/2022 Actual	Comments	Status
1		Grant Payment to RVS	\$ 100,000.00	\$ -		\$ -		
2		Loan Repayment to RVS	\$ 10,000.00	\$ 67,185.00	\$ 67,185.00	\$ -	Being paid back by FOW and Westbrook School per current arrangement	
3		WB Swag for Kindergarten Bags	\$ -	\$ -	\$ 300.00	\$ -	New item as of Nov 2021 - do we want to make this a budgeted item?	
			\$ 110,000.00	\$ 67,185.00	\$ 67,485.00	\$ -		
Non AGLC Fund Items that FOW could cover to free up school funds to pay down the loan								
Line	Date	Description	2020/2021 Actual	2021/2022 Forecast as Sept 2021	Forecast as at Nov 22, 2021	2021/2022 Actual	Comments	Status
1	2018/2019	Grade 8 Year End Trip	\$ -	\$ -		\$ -	Non AGLC as recreational; 2018/2019 actual \$367.50	2019-2021 cancelled due to COVID-19
2	2018/2019	Year end field trip bussing	\$ -	\$ -	\$ -	\$ -	Non AGLC as recreational; 2018/2019 actual \$892.50	2019-2021 cancelled due to COVID-19
			\$ -	\$ -	\$ -	\$ -		
		Projected Profit/(Shortfall)	\$ 12,648.91	\$ (56,061.09)	\$ (56,586.09)	\$ 12,649.02		

## 7. Attachment #2 – PY AGLC Accounts Spending and Approved 2021/2022 Budget

Friends of Westbrook School Society								
Forecast Income and Expenditure Schedule								
AGLC Accounts (Raffle and Casino)								
2021 2022 School Year								
Updated November 22, 2021								
FOW AGLC Accounts Forecast and Actual Income								
Line	Date	Description	2020/2021 Actual	2021/2022 Forecast as Sept 2021	Approved Forecast as at Nov 22, 2021	2021/2022 Actual	Comments	Status
1	Balance	Prior Casino Proceeds Balance	\$ 14,644.75	\$ 2,758.95	\$ 2,758.95	\$ -	expenses	
2	Balance	TOTM Proceeds	\$ 18,999.70	\$ 19,004.24	\$ 19,004.24	\$ -	Sept 1, 2021 balance	need to spend by July 2022
3	Mar-22	Casino Proceeds Estimate		\$ 40,000.00	\$ 35,000.00	\$ -	2017 Casino funds ~\$43K; due to COVID - funds are expected to be lower	24 months from deposit
4	ongoing	Bank Interest	\$ 6.17	\$ -		\$ -		
			\$ 33,650.62	\$ 61,763.19	\$ 56,763.19	\$ -		
FOW AGLC Budgeted Item Forecast and Actual Expenses								
Line	Date	Description	2020/2021 Actual	2021/2022 Forecast as Sept 2021	Approved Forecast as at Nov 22, 2021	2021/2022 Actual	Comments	Status
1	Nov	In-School Literature Initiative - Guest Author	\$ -	\$ 500.00	\$ -	\$ -	2019/2020 budget \$600.00; removed from budget Nov 22, 2021	PY Cancelled due to COVID-19
2	Jan	In-School Arts Initiative - Artist in Residence	\$ -	\$ 2,000.00	\$ 2,250.00	\$ -	2018/2019 actual \$819.00; additional \$250 requested	PY Cancelled due to COVID-19
3	Jan	In-School Physical Education Initiative - Alien In Line	\$ -	\$ 1,250.00	\$ 1,250.00	\$ -	2019/2020 actual \$294.00 - deposit only; budget was \$1,250.00	PY Cancelled due to COVID-19
4	June	Grade 6 field trip - FOW Portion	\$ -	\$ 2,200.00	\$ 2,200.00	\$ -	Previously approved up to \$100 per student currently based on 22 grade 6 students	Amount not confirmed as of yet wait until Jan 2022
5	Jan	FOW D&O Insurance	\$ 850.00	\$ 1,000.00	\$ 1,000.00	\$ -	prior years \$685 per year	
6		Dec 2021 Casino Expenses	\$ -	\$ 2,758.95	\$ 2,758.95	\$ -	2017 Casino expenses actual \$2,307.90	Any estimates?
			\$ 850.00	\$ 9,708.95	\$ 9,458.95	\$ -		
FOW AGLC Non Budgeted Item Forecast and Actual Expenses								
Line	Date	Description	2020/2021 Actual	2021/2022 Forecast as Sept 2021	Approved Forecast as at Nov 22, 2021	2021/2022 Actual	Comments	Status
1	2021/2022	Playground Donation	\$ 5,000.00	\$ -	\$ -	\$ -	agreement	
2	2021/2022	Seniors for Kids	\$ 150.00	\$ -	\$ 100.00	\$ -	2020/2021 budget \$150.00	
3	2021/2022	Math Learning Supports	\$ -	\$ -	\$ -	\$ -	2019/2020 budget \$430.00	
4	2021/2022	Heros Program Books	\$ -	\$ -	\$ -	\$ -	2019/2020 budget \$457.00	
5	2021/2022	Educational Games	\$ -	\$ -	\$ 400.00	\$ -	New item	
6	2021/2022	School Performance/Play Materials	\$ -	\$ -	\$ 500.00	\$ -	New item	
7	2021/2022	Tech Plan	\$ -	\$ -	\$ -	\$ -	New item	\$9350 tabled until Feb/Mar 22
8	2021/2022	Gym Lighting	\$ -	\$ -	\$ -	\$ -	New item	\$14000 tabled until Feb/Mar 22
			\$ 5,150.00	\$ -	\$ 1,000.00	\$ -		
Walk-a-thon Approved but FOW Covered to free up non AGLC funds to pay down the RVS loan								
Line	Date	Description	2020/2021 Actual	Forecast as Sept 2021	Approved Forecast as at Nov 22, 2021	2021/2022 Actual	Comments	Status
1	2021/2022	Grade 6 Camp Replacement	\$ 1,179.67	\$ -	\$ -	\$ -	This was the cost of the replacement camp; budget \$1,000.00.	Actual camp was cancelled due to COVID-19 so did on site school camp
2	2021/2022	Year end merit awards - 2021/2022	\$ 1,132.22	\$ -	\$ 1,250.00	\$ -	2020/2021 budget \$1,250.00	
3	2021/2022	Field Trips / Virtual Field Trips	\$ 1,095.34	\$ -	\$ 2,400.00	\$ -	2020/2021 budget \$3,200.00 or \$600 per class	
4	2021/2022	Mathletics	\$ 1,522.38	\$ -	\$ -	\$ -	2020/2021 budget \$1,532.00	
5	2021/2022	Year end merit awards - 2019/2020	\$ 957.82	\$ -	\$ -	\$ -	2019/2020 budget \$1,250.00	paid in 2021
6	2021/2022	Bussing for Swimming	\$ -	\$ -	\$ 5,310.00	\$ -	2019/2020 actual \$2,520 - budget \$3,780.00	lower due COVID-19
7	2021/2022	COP Bussing for Grade 4/5 Skiing	\$ -	\$ -	\$ -	\$ -	2019/2020 actual \$262.50 - budget was \$700.00	lower due to the cold weather
8	2021/2022	Bussing for Grade 6/7/8 Skiing	\$ -	\$ -	\$ 800.00	\$ -	2019/2020 actual \$840.00; budget \$840.00	
9	2021/2022	Grade 6 to 8 Active Living	\$ -	\$ -	\$ -	\$ -	2019/2020 budget \$1,300.00	Cancelled due to COVID-19
10	2021/2022	Fine Arts Trip - All Grades	\$ -	\$ -	\$ -	\$ -	2019/2020 actual \$1,500.00; budget \$1,500.00	\$9000 Tabled until Feb/Mar 22
#REF!	2021/2022	Grade 6 Camp - WAT Portion	\$ -	\$ -	\$ -	\$ -	2019/2020 budget was \$1,250.00	Cancelled due to COVID-19
#REF!	2021/2022	Classroom Supplies or Mathletics	\$ -	\$ -	\$ -	\$ -	2019/2020 budget was \$1,776.00	Not spend due to COVID-19
			\$ 5,887.43	\$ -	\$ 9,760.00	\$ -		
		Projected Revenue over Spending	\$ 21,763.19	\$ 52,054.24	\$ 36,544.24	\$ -		
		Casino Account	\$ 2,757.32	\$ 40,000.00	\$ 35,000.00	\$ -	should have 2 years from deposit date - approx April 2024	
		Raffle Proceeds Account	\$ 19,005.87	\$ 12,054.24	\$ 1,544.24	\$ -	need to spend money by July 2022	
		Projected Revenue over Spending	\$ 21,763.19	\$ 52,054.24	\$ 36,544.24	\$ -		

### Fundraising Report, (10 mins)

- Casino update
  - All positions have been filled and hopefully nothing changes in the next two weeks.
  - [Chelsea Ray](#) will arrive to the casino with the checks (need 3 checks plus a void check).
  - Nicola Veasey-Jalbert needs the amounts, so she knows which account to prepare the cheques out of. [Shannon Kinch](#) will forward amounts to Nicola.
- Angie thinks parents of younger kids don't know what FOW funds. FOW should promote what the FOW does in some type of platform. COVID is obviously a challenge here in not letting the parents know what FOW does. Jonathan Klinger says that twice a year, FOW should promote these amounts and put them in the newsletter. [This is an action for Nicola Veasey-Jalbert to forward amounts to Jonathan Klinger for a newsletter update on FOW funding.](#)

### School Council Update, Nicola/Kali/Chelsea (5 mins)

- School Council meeting postponed until next ~~Monday, November 29, 2021~~. This was changed to Tuesday November 30, 2021 at 5:30pm.

### Grant/Bursaries, (5-10 mins)

- Amy Bieraugle sent a letter to Rockview and confirmed that there are no grants available for playground equipment at this time. Amy Bieraugle is looking to the community. Some ideas are the Lions, Knights of Columbus and clubs like that. Also, Walmart has donated \$1000 to the Friends of Fireside. Amy is trying to reframe a proposal for a few different businesses. [Chelsea Ray](#) has an action to follow up and touch base with Amy to see where she landed with this initiative.

### New Business, (10 mins)

- Walk-A-Thon funding allocation update, Nicola Veasey-Jalbert, Chelsea Ray & Jonathan Klinger
  - Covered in Treasurer's Report
- D & O insurance renewal (expires end of January, 2022)
  - Covered in Treasurer's Report
- Grade 6 camp funding discussion
  - Covered in Treasurer's Report

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### Set Next Meeting

- Set for 7:00pm on January 24, 2022

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### Adjournment

- 8:08pm