

Greetings and welcome back!

We are excited to welcome you back, both in person and on-line, to a new school year in our brand new building. We have been very busy preparing our space to safely greet our students during the staggered entry next Tuesday (A-L) and Wednesday (M-Z). Safety of our students is a top priority and we thank-you for your support. We ask for your patience and understanding over the next few days, weeks, and even months as it is likely that some protocols and information will change. We take our direction from Rocky View Schools and Alberta Health Services. The RVS re-entry plan, linked [here](#), is a guiding document. Please be sure to read through to better understand some of our daily expectations and protocols once school re-opens. Please keep in mind that this is a fluid document that will be updated regularly.

September 8 & 9 Staggered Entry

- Tuesday, September 8: Students with last names starting with letters A-L
- Wednesday, September 9: Students with last names starting with letters M-Z
- Thursday, September 10: All Westbrook Students attend together

RVS Health Check

Please remember to complete the [Health Check](#) **daily** before leaving for school. If your child has any pre-existing COVID-like symptoms, please follow the [RVS Scenario 1](#) “Students with Pre-Existing Conditions” section and communicate this information to the school office at westbrook@rockyview.ab.ca.

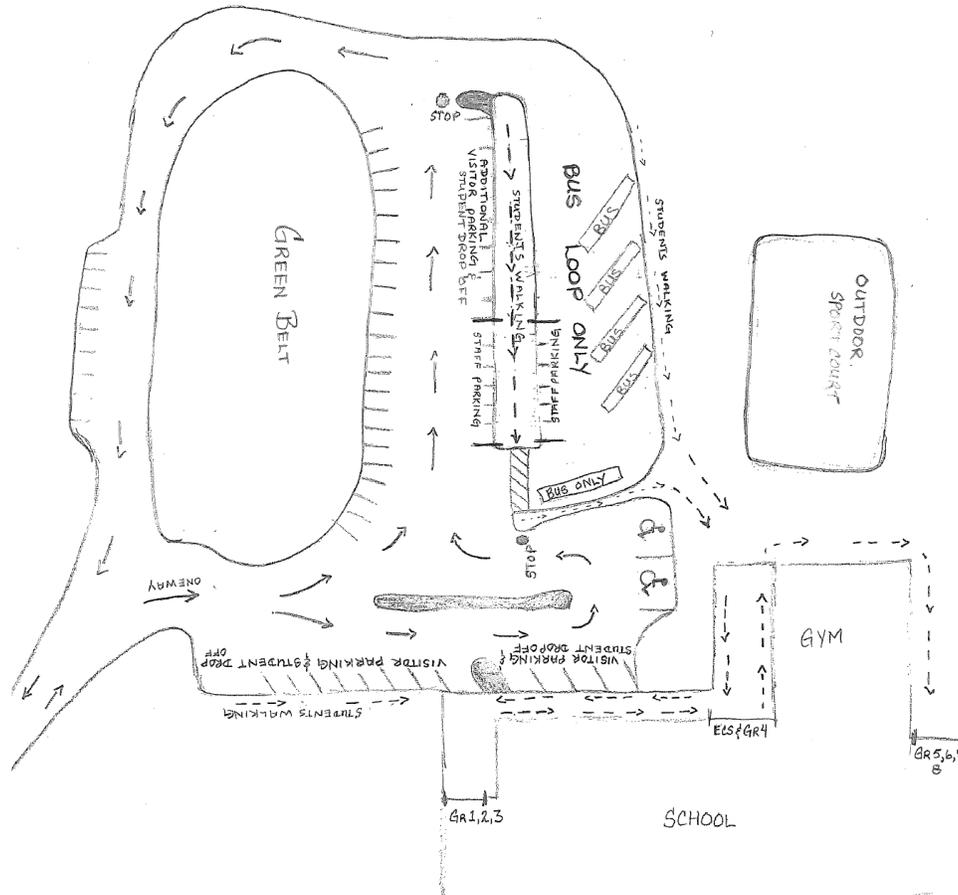
Mask Use

Masks will be mandatory for all staff and teachers, and for students in Gr. 4 – 12 where physical distancing is not possible in schools and on buses. RVS encourages mask use for students in Kindergarten – Gr. 3. Since mask use is not mandatory from K-3, there will be an enhanced focus on cohorting, hand hygiene, respiratory etiquette and enhanced cleaning.

Drop Off & Pick Up

Before and after school is always very busy and congested, with buses and vehicles dropping off students. Please be patient and remember to maintain social distancing. The school opens to students at 8:32 and students are dismissed at 3:22 & 3:25 Monday thru Thursday and dismissed at 1:42 & 1:45 on Fridays.

Family members dropping off child/children are asked to say their goodbye at the vehicle and then the child/children walk to their assigned meeting area or assigned entry way. Only staff and students are permitted on the school site unless other arrangements have been made with the school principal.



Parking Lot Flow

Our new parking lot will require a slight new flow than in years past. As in the past, please yield to our School Buses. There are two safe ways to drop off your child at school. If using the driving loop that is closest to the school, angle park & your child has an easily accessible sidewalk to get to the building. If using the additional visitor parking, students may use the gravel zone, between the staff parking, to safely approach the school crossing at the cross walk zone. Vehicles exiting the traffic loops will need to yield to oncoming traffic, and exit the school grounds by joining the Green Belt ONE-WAY traffic loop. Students could also safely approach the school by walking to the school on the south perimeter of the property until on the playground or sidewalk. At no time is it okay for students to walk through the parking lot, except at the cross walk zone.

If Directed - Scenario 2 - Blended Learning Cohorts

If directed to move into the Scenario 2, Westbrook will have two cohorts. Cohort A students will attend school in person on Monday and Wednesday and alternating Fridays and will include students with last names beginning A-L. Cohort B students will attend school Tuesday and



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Principal: Christine Parker Assistant Principal: Hana Hooper

Thursdays with alternating Fridays and will include students with last names beginning M-Z. For further details about scenario 2 please go to <https://www.rockyview.ab.ca/school-re-entry-plan/scenario-two>

Lunch

Students will be eating lunch in their classrooms. Microwaves and cutlery will **NOT** be available for student use. If your child/children have forgotten a lunch, please call the office to plan an advanced drop off of the item. Be sure to clearly label the item with the student's name. A table will be provided for these drop off items. Please be aware that parents/guardians must complete the Screening Questionnaire, posted at the front entrance, before entering the office. Parents/Guardians are required to wear a mask and place the item on the table provided and exit the building.

Supplies

School supplies are provided for our Grade K-4 learners and all that needs to be packed is their labelled indoor runners, a refillable water bottle, and a nutritious lunch. We request that our Grade 5-8 learners bring **ONLY** the basics supplies from the list: Binder, paper & pencil case, indoor runners, water bottle and lunch. We encourage students to bring their own computer (Chromebook or Laptop).

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Westbrook School Admin Team